



Intern Project Proposal

Use this form to outline your proposed MnTAP intern project. MnTAP staff can work with you to help develop a pollution prevention project for your facility that fits within our program's requirements. A facility walk through is required to evaluate projects for acceptance.

Application Deadline:

February 1

Evaluation Criteria:

- waste reduction potential
- company interest and commitment
- application to other Minnesota businesses
- work site quality

Intern Program Contact:

Krysta Larson
 Intern Program Coordinator
 612.624.4697
 kjarson@umn.edu

1. Facility Information

Company _____ Contact _____

Address _____ Phone number _____

City / Zip _____ Fax _____

Email _____ Number of employees _____

What are this facility's products or services (include SIC or NAICS codes, if known)? _____

Characterize the waste(s) and/or emissions generated at your facility that are relevant to the proposed intern project.

Waste/emission	Quantity (estimated annual)	Management/disposal method

Briefly describe the process(es) that create the waste(s) listed above. _____

2. Proposed Project Information

Describe the proposed project. Include what processes the student will need to investigate. _____

List the specific goals of the project. What improvements would you like to see in your facility? _____

Clearly describe the desired result of the project and list expected project deliverables that would denote satisfactory completion of the project. _____

Why is this project important to your facility? _____

Please describe the intern's role and responsibilities. Include tasks and activities you expect the intern to perform in order to meet the project's goals.

3. Intern Supervisor Information

Who would supervise the intern? Please provide his/her name, title, and email. _____

Whose approval would be needed to implement intern suggestions? (Name/title) _____

Please describe the level of technical support your facility will provide an intern. Include the supervisor's technical abilities, time availability, and any subcontractors that may play a role in the project.

4. Intern Qualifications

Please indicate a preferred major for your intern (check all that apply)

Engineering Discipline _____ Environmental Science Physical Science Economics/Business

Are there any specific skills and abilities you believe the intern should possess to make this project a success? _____

5. Cost-Share and Information Resources

Is your company willing to cost share? Yes No Need more information

Upon successful completion of the project would your company be willing to share project outcomes with other Minnesota businesses? (Check all boxes that apply; the first two are required. Confidential information is not disclosed.)

project summary MnTAP newsletter article facility tours for related businesses

articles in association newsletters presentations at association meetings or workshops

6. Apply by February 1!

Mail your application to:

MnTAP Intern Program
200 Oak Street SE, Suite 350
Minneapolis, MN 55455-2008

Fax your application to:

MnTAP Intern Program
612.624.3370

Email your application to:

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kjl Larson@umn.edu